**Actions**

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| ***Problem*** | ***Action*** |
| Uncovered food | Only supervised food being used at the time will be left uncovered and will be monitored by the safety officer who will be on site at all times of production.  All other food to be covered and stored in pest proof containers |
| Spillages | Spillages promptly cleaned by cleaning team with approval chemicals. No chemicals used near food production areas until food appropriately covered |
| Waste | Waste disposal according to policy |
| Building structure | Building maintained to a high standard and regularly checked including metal, wood, plasterwork. No damaged surfaces acceptable. |
| Fruit flies | Fly screens to be installed |
| Access to food storage areas | Doors to food storage areas to be kept closed at all times other than for retrieval or storage and kept open for minimum amount of time required |
| Visitors | No pets allowed. Guide dogs to be allowed to perimeter areas but not inside production facility. |
| Houseflies | Are potential vectors for gastrointestinal and respiratory diseases and will feed on food. Satisfactory hygiene required to prevent access to food. Entry prevented by fly screens and self-closing door equipment |
| Cockroaches | Vectors of disease. Control measures taken as per expert advice from pest control contractor. |
| Wasps | Ensure waste/rubbish areas controlled. Measures per pest control contractor |
| Ants | Black ants are known to prefer sweet foods. Ensure inspection for ants or ants nests and follow control measures as per pest control contractor |
| Mice and rats | Ensure regular following of advice from local authority about possible infestations. All food kept in rodent proof containers  Preventative and control measures as per pest control contractor |
| Birds | Preventative measures, roof inspections. Seek advice from RSBP if required and follow advice from pest control contractor |
| Squirrels, foxes | Per pest control contractor |